

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. August 15, 2016 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Steve Durbin	Mayor Pro-Tem
Ted Gruenloh	Deputy Mayor Pro-Tem,
Dr. Ara Minassian	Council Member
Anita Nelson	Council Member
Andrew Wills	Council Member

Also in attendance were Police Chief Derrick Watson, Town Secretary Charlotte Allen and Assistant Town Secretary Eileen Kennedy

Mayor Donnelly called the meeting to order at 7:01 p.m.

Mayor Pro-Tem Durbin gave the invocation.

Council Member Minassian led the pledge of allegiance to the American and Texas flags

INTRODUCTION OF POLICE OFFICER LONNIE SNEED

Police Chief Watson introduced Officer Lonnie Sneed to the Council. Officer Sneed came to Double Oak from Rhome and had begun his duties with the Town of Double Oak riding with Officer Wyman on the night shift.

PRESENTATION TO MISS ALICIA BYERS — DOUBLE OAK INTERN

Mayor Donnelly gave a history of the different duties Ms. Byers had fulfilled while an intern at Town Hall as well as her visits with many County, State and National local offices. The Mayor presented a trophy to Ms. Byers in gratitude for her service to Double Oak during her internship.

II. CONSENT AGENDA

1. CONSIDERATION AND ACTION ON THE MINUTES OF AUGUST 1, 2016
2. CONSIDERATION AND ACTION ON AMENDING THE PAYMENT AMOUNT TO DOUBLE OAK CONCRETE FOR THE OAKS SUBDIVISION STORM WATER DRAINAGE PROJECT
3. DISCUSSION, CONSIDERATION AND ACTION ON FINAL PAYMENT FOR THE VILLA CREEK GRAVEL PROJECT

Mayor Donnelly removed item 2 from the Consent Agenda

Minassian motion, Wills second to approve Consent Agenda item 1

AYE: Minassian, Wills, Durbin
ABSTAIN; Nelson, Gruenloh
NAY: None

MOTION CARRIED UNANIMOUSLY

Minassian motion, Wills second to approve Consent Agenda item 3

AYE: Durbin, Wills, Gruenloh, Minassian, Nelson
NAY: None

MOTION CARRIED UNANIMOUSLY

Mayor Donnelly reported on Consent Agenda item 2

- Council had approved \$48,000 for this project
- The total amount actually was \$49,780
- That was a difference of \$1,780
- He wanted to pull the item from the Consent Agenda so he could provide background information
- The total amount was under the \$50,000 limit (which required a bidding process)
- The cost was for additional sod and side-work— concrete flumes, etc.

Minassian motion, Gruenloh second to approve Consent Agenda item 2 for \$49,780 to Double Oak Concrete for the Oaks subdivision storm water drainage project

AYE: Gruenloh, Minassian, Nelson, Wills, Durbin
NAY: None

MOTION CARRIED UNANIMOUSLY

III. CITIZENS COMMENTS

No citizens came forward.

IV. MAYOR, COUNCIL MEMBERS AND STAFF REPORTS

No reports were given.

V. NEW BUSINESS AGENDA (CONSIDERATION AND ACTION)

4. FIRST PUBLIC HEARING ON A PROPOSAL TO INCREASE TOTAL TAX REVENUES FROM PROPERTIES ON THE TAX ROLL IN THE PRECEDING TAX YEAR

Mayor Donnelly opened the public hearing at 7:25 p.m.

No one came forward to speak in favor.

No one came forward to speak in opposition.

Mayor Donnelly closed the public hearing at 7:26 p.m.

5. DISCUSSION AND CONSIDERATION ON PROPOSED HEALTH INSURANCE RENEWAL PLAN

Rodney Dryden, Wellspring Insurance Agency. reported:

- He suspected a 1% to 10% increase in renewal costs
- He should have more accurate numbers in September
- The renewal of insurance coverage for employees would be in December

NO ACTION WAS TAKE ON THIS AGENDA ITEM

Mayor Donnelly moved agenda items #9, #10 and #11 forward in the agenda order.

9. THE TOWN OF DOUBLE OAK'S PARTICIPATION IN THE TxDOT GREEN RIBBON FUND GRANT PROGRAM AND/OR LANDSCAPING, IRRIGATION ALONG FM-407 AT DOUBLE OAK AND AGREEMENTS/CONTRACTS

Mayor Pro-Tem Durbin reported:

- He had not received any information from Stephen Copley from TxDOT if they would be installing individual water meters
- That information would allow for the calculation of deposit amounts
- He would follow up on reaching Mr. Copley to get that information

NO ACTION WAS TAKEN ON THIS AGENDA ITEM

10. DISCUSSION, CONSIDERATION AND ACTION ON AN ORDINANCE PROHIBITING THE USE OF A HAND HELD ELECTRONIC DEVICE WHILE OPERATING A MOTOR VEHICLE

Deputy Mayor Pro-Tem Ted Gruenloh reported:

- NCTCOG had conducted a survey which they had presented at a recent meeting in Flower Mound
- 60 cities in Texas had already enacted ordinances for hand-held devices

- Flower Mound was not going to approve an ordinance before the end of the year
- Only 4 states did not have any regulations — Texas was one
- This issue was scheduled to come before the next session of the State legislature
- Rules were already in place in school zones as well as for kids under 18 years of age
- Because the State legislature would be considering this, he did not want to waste Town funds but would rather wait until after the legislative session

NO ACTION WAS TAKEN ON THIS AGENDA ITEM

11. DISCUSSION, CONSIDERATION AND ACTION ON AUTHORIZING FUNDS FOR CODE ENFORCEMENT

Director of Public Works Charlie Wright reported:

- The next step in the process for this case was a title search
- The cost would be less than \$200

NO ACTION WAS TAKEN ON THIS AGENDA ITEM

Mayor Donnelly move agenda item #13 forward in the agenda order

13. CITIZENS COMMENTS

Ms. Phyllis Meyerson, 133 East View Court, Chairman of the Board of Adjustment, commented:

- The last 4 BoA meetings had been fence requests
- Her question was if an item could be placed on the next Board of Adjustment meeting to discuss or make a recommendation to the Council that every fence issue need not come before the board
- Fences were not a hardship to the land which was what was directed to the BoA
- Perhaps fence issues were something that the Director of Public Works could be handling

City Attorney David Berman responded this issue could be discussed by the board and a recommendation sent to Council.

THE COUNCIL RETURNED TO THE ORIGINAL AGENDA ORDER

Mayor Donnelly recognized T. J. Gilmore, Public Sector Solutions Manager and Jason Kjar, District Manager with Waste Management from the audience.

Mr. Gilmore stated since there were new members on the Council, he and Mr. Kjar were at the meeting to introduce themselves and to give an overview of who Waste Management was and what they did.

6. THE TOWN COUNCIL SHALL CONVENE IN CLOSED EXECUTIVE SESSION UNDER SECTION 551.071, TEXAS GOVERNMENT CODE, (CONSULTATION WITH ATTORNEY) TO RECEIVE LEGAL ADVICE FROM THE TOWN ATTORNEY REGARDING THE SOLID WASTE COLLECTION AGREEMENT WITH WASTE MANAGEMENT OF TEXAS INCLUDING SETTLEMENTS AND AMENDMENTS

The Council convened into Executive Session at 8:01 p.m.

7. RECONVENE INTO OPEN SESSION AND CONSIDER ACTION, IF ANY, ON ITEMS DISCUSSED IN EXECUTIVE SESSION

The Council reconvened into open Session at 8:57 p.m.

NO ACTION WAS TAKEN ON AGENDA ITEMS 6 AND 7

8. DISCUSSION ON FISCAL YEAR 2016-2017 BUDGET

AGENDA ITEM 8 WAS PASSED IN THE AGENDA ORDER

NO ACTION WAS TAKEN

12. DISCUSSION, CONSIDERATION AND ACTION ON TCEQ ENFORCEMENT ACTION AGAINST THE TOWN OF DOUBLE OAK

Durbin motion, Nelson second authorize payment to TCEQ in the amount of \$2931

AYE: Nelson, Gruenloh, Minassian, Wills, Durbin
NAY: None

MOTION CARRIED UNANIMOUSLY

14. COUNCIL – STAFF ANNOUNCEMENTS AND COMMENTS

Mayor Donnelly announced:

- Budget amendments for the current fiscal year would be on the September 6 agenda
- The second public hearing on the proposed tax rate would be on the September 6 agenda
- The public hearing on the proposed budget would be on the September 6 agenda

15. ADJOURNMENT

Durbin motion, Minassian second to adjourn

With no further business to come before the Council, the meeting was adjourned at 9:15 p.m.

Town Secretary

Mayor