

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. September 6, 2016 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Steve Durbin	Mayor Pro-Tem
Ted Gruenloh	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Andrew Wills	Council Member

Council Member Dr. Ara Minassian was absent. Also in attendance were Police Chief Derrick Watson, Public Works Director Charlie Wright and Assistant Town Secretary Eileen Kennedy.

Mayor Donnelly called the meeting to order at 7:00 p.m.

Council Member Wills gave the invocation.

Boy Scout Joshua O'Neil of Troop 280 led the pledge of allegiance to the American and Texas flags

Council Member Minassian joined the meeting at 7:05 p.m.

II. CONSENT AGENDA

1. CONSIDERATION AND ACTION ON THE MINUTES OF AUGUST 15, 2016

Durbin motion, Nelson second to approve the Consent Agenda

AYE: Nelson, Wills, Durbin, Gruenloh

NAY: None

MOTION CARRIED UNANIMOUSLY

III. CITIZENS COMMENTS

No citizens came forward.

IV. MAYOR, COUNCIL MEMBERS AND STAFF REPORTS

2. Mayor and Council

None

3. Public Works and Code Enforcement

- Charlie Wright commented on an ongoing code enforcement case

4. Administration

- Town Hall will be an early voting location for the upcoming November 8 general election

5. Public Safety

- Chief Watson reported on the continued training of our new officer Lonnie Sneed

6. Road and Drainage Committee

- Gary Goodman, Chairman of the Roads & Drainage Committee reported a meeting is to be scheduled to address drainage issues and plans for 2017.

7. Fiscal Year 2015-2016 Year-to-Date

V. NEW BUSINESS AGENDA (CONSIDERATION AND ACTION)

8. SECOND PUBLIC HEARING ON A PROPOSAL TO INCREASE TOTAL TAX REVENUES FROM PROPERTIES ON THE TAX ROLL IN THE PRECEDING TAX YEAR

Mayor Donnelly opened the public hearing at 7:06 p.m.

No one came forward to speak in favor.

No one came forward to speak in opposition.

Mayor Donnelly closed the public hearing at 7:06 p.m.

NO ACTION WAS TAKE ON THIS AGENDA ITEM

9. PUBLIC HEARING ON THE PROPOSED BUDGET FOR FISCAL YEAR 2016-2017

Mayor Donnelly opened the public hearing at 7:06 p.m.

No one came forward to speak in favor.

No one came forward to speak in opposition.

Mayor Donnelly closed the public hearing at 7:07 p.m.

NO ACTION WAS TAKE ON THIS AGENDA ITEM

10. DISCUSSION, CONSIDERATION AND ACTION ON FISCAL YEAR 2016-2017
AMBULANCE SERVICE PROVIDER

Stace McRae, representing the Double Oak Volunteer Fire Department, gave his recommendation to contract with Flower Mound EMS for 2016-2017. Assistant Chief John Glover of Flower Mound Emergency Services commented that Flower Mound has two stations within a four minute response time and 24/7 staffing.

Council Member Wills asked how non-residents would be billed. Chief Glover said the FMEMS would bill insurance companies and only take what the insurance companies paid. If there was a balance due, FMEMS would write it off. Council Member Dr. Minassian commented that the billing or write-off language was not in the contract. Chief Glover said their ordinance was changing to include the billing and write-off provision.

Minassian motion, Wills second to accept the 2016-2017 contract with the Flower Mound Emergency Medical Services in the amount of \$29,075 to be paid in two payments with an addendum to the contract stating that no Double Oak resident would be bill for any amounts their insurance company does not pay.

AYE: Durbin, Wills, Gruenloh, Minassian, Nelson

NAY: None

MOTION CARRIED UNANIMOUSLY

11. DISCUSSION, CONSIDERATION AND ACTION ON FISCAL YEAR 2015-2016 BUDGET
AMENDMENTS

Mayor Pro-Tem/Treasurer Steve Durbin asked for money to be moved from 540110-Current Year Road Repairs (\$55,000) to 540019-Engineering General (\$35,000), 530200-Lot Mowing/Tree Trim Service (\$12,000) and 521012-Attorney Fees (\$8,000).

Wills motion, Nelson second to approve the budget amendment.

AYE: Gruenloh, Minassian, Nelson, Wills, Durbin

NAY: None

MOTION CARRIED UNANIMOUSLY

12. DISCUSSION ON FISCAL YEAR 2016-2017 BUDGET

Dick Cook, 170 Oak Trail spoke to the council regarding the fund balance. Mr. Cook asked the council to pay close attention to the fund balance, find a number and stay there and keep Double Oak at a cash based town. Council Member Gruenloh asked if we had a policy regarding the fund balance. Mayor Pro-Tem/Treasurer Durbin stated the Investment Committee would meet in October to look at setting a policy regarding the fund balance and other changes needed to the Investment Policy.

Mayor Pro-Tem/Treasurer Durbin commented if the police department was under budget at the end of fiscal year 2015-2016, we could possibly carry over a positive balance to fiscal year 2016-2017.

The next part of the agenda item was discussion on a 2% or 3% across the board salary increase for the employees. The consensus of the council was a 2% salary increase.

13. CITIZENS COMMENTS

None

14. COUNCIL – STAFF ANNOUNCEMENTS AND COMMENTS:

Mayor Donnelly announced the town would not hold a formal Patriot's Day ceremony. The town will fly the US flag at half-staff and encourage every to observe a moment of silence. He also encouraged people to visit the Mayor Tom Pidcock flagpole area at town hall throughout the day.

Council Member Wills mentioned the DOWC general meeting on September 20th at 7:00 p.m. at town hall.

Chief Watson announced National Night Out will be Tuesday October 4th.

15. ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 8:36 p.m.

Assistant Town Secretary

Mayor