

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. September 19, 2016 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Ted Gruenloh	Deputy Mayor Pro-Tem,
Dr. Ara Minassian	Council Member
Anita Nelson	Council Member
Andrew Wills	Council Member

Mayor Pro-Tem Durbin was absent. Also in attendance were Town Attorney David Berman, Director of Public Works Charlie Wright, Town Secretary Charlotte Allen and Assistant Town Secretary Eileen Kennedy

Mayor Donnelly called the meeting to order at 7:13 p.m.

Council Member Wills gave the invocation.

Council Member Minassian led the pledge of allegiance to the American and Texas flags

THE COUNCIL OBSERVED A MOMENT OF SILENCE IN MEMORY OF RICHARD
SCHEERER

II. CITIZENS COMMENTS

III. NEW BUSINESS AGENDA (CONSIDERATION AND ACTION):

1. DISCUSSION, CONSIDERATION AND ACTION ON A FRANCHISE AGREEMENT
WITH CROSS TIMBERS WATER SUPPLY CORPORATION BEGINNING
OCTOBER 1, 2016 THRU SEPTEMBER 30, 2021

Nelson motion, Minassian second to accept the franchise agreement as recommended by the Town Attorney and Mr. Hanson of the Cross Timbers Water Supply Corporation

AYE: Minassian, Nelson, Wills, Gruenloh
NAY: None

MOTION CARRIED UNANIMOUSLY

2. DISCUSSION, CONSIDERATION AND ACTION ON AN ORDINANCE ADOPTING THE FISCAL YEAR 2016-2017 BUDGET

Nelson motion, Minassian second to approve the ordinance adopting the budget

AYE: Wills, Gruenloh, Minassian, Nelson
NAY: None

MOTION CARRIED UNANIMOUSLY

3. DISCUSSION, CONSIDERATION AND ACTION ON RATIFICATION OF THE VOTE ON THE FISCAL YEAR 2016-2017 ANNUAL BUDGET WHICH RESULTS IN MORE REVENUES FROM AD VALOREM TAXES THAN THE PREVIOUS YEAR

Wills motion, Nelson second to ratify the vote on the 2016-2017 fiscal year budget

AYE: Gruenloh, Minassian, Nelson, Wills
NAY: None

MOTION CARRIED UNANIMOUSLY

4. DISCUSSION, CONSIDERATION AND ACTION ON AN ORDINANCE LEVYING AD VALOREM TAXES AT THE TAX RATE OF \$0.232400 PER \$100 FOR TAX YEAR 2016-2017

Gruenloh motion, Minassian second that the property tax rate be increased by the adoption of a tax rate of 0.2324000 per \$100 which is effectively a 5.238 percent increase in the tax rate

AYE: Minassian, Nelson, Wills, Gruenloh
NAY: None

MOTION CARRIED UNANIMOUSLY

5. DISCUSSION, CONSIDERATION AND ACTION ON AN ORDINANCE DESIGNATING AN OFFICIAL NEWSPAPER FOR THE FISCAL YEAR 2016-2017

Wills motion, Minassian second to approve the ordinance designating an official newspaper

AYE: Nelson, Gruenloh, Minassian, Wills
NAY: None

MOTION CARRIED UNANIMOUSLY

IV. CONSENT AGENDA

6. CONSIDERATION AND ACTION ON FISCAL YEAR 2016-2017 CONTRACT FOR ANIMAL CONTROL SERVICES WITH BRIAN HALL
7. CONSIDERATION AND ACTION ON FISCAL YEAR 2016-2017 CONTRACT FOR SANITARIAN SERVICES WITH TOM BAILEY
8. CONSIDERATION AND ACTION ON FISCAL YEAR 2016-2017 CONTRACT WITH COX CLEANING FOR CLEANING SERVICES AT TOWN HALL
9. CONSIDERATION AND ACTION ON A CONTRACT BETWEEN FLOWER MOUND FIRE DEPARTMENT AND THE TOWN OF DOUBLE OAK, TEXAS FOR EMERGENCY MEDICAL SERVICES
10. CONSIDERATION AND ACTION ON FISCAL YEAR 2016-2017 LETTER OF ENGAGEMENT WITH NICHOLS, JACKSON, DILLARD, HAGER AND SMITH FOR LEGAL SERVICES
11. CONSIDERATION AND ACTION ON PAYMENT TO FRANKLIN DIGITAL SOLUTIONS, INC. FOR LASERFICHE ANNUAL EXPENSES IN THE AMOUNT OF \$2,532.00

Minassian motion, Nelson second to approve the Consent Agenda

AYE: Wills, Gruenloh, Minassian, Nelson
NAY: None

MOTION CARRIED UNANIMOUSLY

12. DISCUSSION, CONSIDERATION AND ACTION ON APPOINTMENTS TO THE PLANNING AND ZONING COMMISSION

Brad Flack, Chairman of the P&Z, recommended reappointment for Regess Krueger, Brad Flack, Michael McClure and Donna Gilliam

Minassian motion, Nelson second to reappoint Krueger, Flack, McClure and Gilliam

AYE: Wills, Gruenloh, Minassian, Nelson
NAY: None

MOTION CARRIED UNANIMOUSLY

13. DISCUSSION, CONSIDERATION AND ACTION ON APPOINTMENTS TO THE BOARD OF ADJUSTMENT

Phyllis Meyerson, Chairman of the Board of Adjustment recommended reappointment of Phyllis Meyerson, Candy Lamel and Von Beougher

Minassian motion, Nelson second to reappoint Meyerson, Lamel and Beougher to the Board of Adjustment

AYE: Gruenloh, Minassian, Nelson, Wills
NAY: None

MOTION CARRIED UNANIMOUSLY

14. THE TOWN COUNCIL SHALL CONVENE IN CLOSED EXECUTIVE SESSION UNDER SECTION 551.071, TEXAS GOVERNMENT CODE, (CONSULTATION WITH ATTORNEY) TO RECEIVE LEGAL ADVICE FROM THE TOWN ATTORNEY REGARDING THE SOLID WASTE COLLECTION AGREEMENT WITH WASTE MANAGEMENT OF TEXAS INCLUDING SETTLEMENTS AND AMENDMENTS

15. THE COUNCIL SHALL CONVENE IN CLOSED, EXECUTIVE SESSION UNDER SECTION 551.071, TEXAS GOVERNMENT CODE (LEGAL CONSULTATION), TO RECEIVE LEGAL ADVICE FROM THE TOWN ATTORNEY REGARDING PENDING/CONTEMPLATED LITIGATION AND MATTERS IN WHICH DUTIES UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT CLEARLY CONFLICT WITH THE OPEN MEETINGS ACT, RELATING TO PROPERTY LOCATED AT 221 SIMMONS ROAD

The Council convened into Executive Session at 8:00 p.m.

16. RECONVENE INTO OPEN SESSION AND CONSIDER ACTION, IF ANY, ON ITEMS DISCUSSED IN EXECUTIVE SESSION

The Council reconvened into open Session at 9.20 p.m.

NO ACTION WAS TAKEN ON AGENDA ITEMS 14 AND 15

17. CITIZENS COMMENTS

No citizens came forward.

18. COUNCIL – STAFF ANNOUNCEMENTS AND COMMENTS

Mayor Donnelly announced:

- Police Officer Cody Leinweber would celebrate his 2-year anniversary with the Town of Double Oak on October 1
- Deputy Mayor Pro-Tem Gruenloh would be meeting with IT vendors on September 28th
- The Police Department would be hosting National Night Out on Tuesday, October 4th in the John B. Wright park adjacent to Town Hall

13. ADJOURNMENT

Gruenloh motion, Minassian second to adjourn

With no further business to come before the Council, the meeting was adjourned at 9:25 p.m.

Town Secretary

Mayor