

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. October 3, 2016 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Steve Durbin	Mayor Pro-Tem
Ted Gruenloh	Deputy Mayor Pro-Tem
Ara Minassian	Council Member
Anita Nelson	Council Member
Andrew Wills	Council Member

Also in attendance were Police Chief Derrick Watson, Public Works Director Charlie Wright and Assistant Town Secretary Eileen Kennedy.

Mayor Donnelly called the meeting to order at 7:01 p.m.

Mayor Pro-Tem Durbin gave the invocation.

Deputy Mayor Pro-Tem Gruenloh led the pledge of allegiance to the American and Texas flags

II. CONSENT AGENDA

1. CONSIDERATION AND ACTION ON THE MINUTES OF SEPTEMBER 6, 2016
2. CONSIDERATION AND ACTION ON AN INVOICE FROM HALFF ENGINEERING FOR \$9,618.65 WHICH IS THE FINAL PAYMENT FOR THE CROSS TIMBERS DRAINAGE STUDY

Wills motion, Gruenloh second to approve the Consent Agenda with the correction of the misspelling of Mr. Wills name in several places in the minutes.

AYE: Wills, Durbin, Gruenloh, Minassian, Nelson
NAY: None

MOTION CARRIED UNANIMOUSLY

III. CITIZENS COMMENTS

No citizens came forward.

IV. MAYOR, COUNCIL MEMBERS AND STAFF REPORTS

3. Mayor and Council

None

4. Public Works and Code Enforcement

- Nothing reported on Public Works
- Charlie Wright reported that 40-50 code enforcement letters had been sent out and he is checking roads once a month

5. Administration

- Town Hall will be an early voting location for the upcoming November 8 general election

6. Public Safety

- Chief Watson reported that October 4th is National Night Out. The Chief is expecting around 200-250 people for the event. There will be activities for the kids, the Denton County Sheriff's Office will have their SWAT there, car seat installation, DOVFD will have a booth, and lots of food.

V. NEW BUSINESS AGENDA (CONSIDERATION AND ACTION)

7. DISCUSSION, CONSIDERATION AND ACTION ON CHANGES TO EMPLOYEE INSURANCE EFFECTIVE 12/01/16

Rodney Dryden of Wellspring Insurance addressed the council and presented the renewal rates from Blue Cross/Blue Shield for the December 1, 2016 renewal. Mr. Dryden reported that BC/BS is increasing by 1% which is \$1,605 overall annually. There were no competitive bids from other carriers. Mr. Dryden also reported that the dental insurance with MetLife will be going up \$756 annually. Mr. Dryden also suggested that we change the life and disability carrier to Dearborn since they are owned by Blue Cross/Blue Shield. The switch can save the town approximately \$300-\$400 a year. It was suggested that Fresh Benies be discontinued since few employees were taking advantage of the service.

Motion Minassian, second Gruenloh to move forward with Blue Cross/Blue Shield with the December 1, 2016 renewal, drop Fresh Benies as of November 1, 2016, change the life and disability insurance to Dearborn National, and renew the dental with MetLife.

AYE: Durbin, Wills, Gruenloh, Minassian, Nelson
NAY: None

MOTION CARRIED UNANIMOUSLY

8. DISCUSSION, CONSIDERATION AND ACTION ON AN ORDINANCE AMENDING ARTICLE 1.900 (“OFFICIAL NEWSPAPER”) OF CHAPTER 1 (“GENERAL PROVISIONS”) TO ALLOW DESIGNATIONS OF THE TOWN’S OFFICIAL NEWSPAPER BY RESOLUTION OR ORDINANCE; AMENDING SECTION 1.202(b) OF ARTICLE 1.200 (“BOARD OF ADJUSTMENT”) OF CHAPTER 1 (“GENERAL PROVISIONS”) TO INCREASE THE NUMBER OF ALTERNATE MEMBERS OF THE BOARD OF ADJUSTMENT FROM FOUR TO SIX; AMENDING SECTION 1.1301 OF ARTICLE 1.1300 (“PLANNING AND ZONING COMMISSION”) OF CHAPTER 1 (“GENERAL PROVISIONS”) TO INCREASE THE NUMBER OF ALTERNATE MEMBERS OF THE PLANNING AND ZONING COMMISSION FROM TWO TO FOUR

Motion Durbin, second Nelson to approve an ordinance amending Article 1.900 Chapter 1 (“GENERAL PROVISIONS”), Article 1.202(b) of Article 1.200 (“BOARD OF ADJUSTMENT”) of Chapter 1 (“GENERAL PROVISIONS”), and Section 1.1301 of Article 1.1300 (“PLANNING AND ZONING COMMISSION”) of Chapter 1 (“GENERAL PROVISIONS”) as written.

AYE: Gruenloh, Minassian, Nelson, Wills, Durbin
NAY: None

MOTION CARRIED UNANIMOUSLY

9. DISCUSSION, CONSIDERATION AND ACTION ON APPOINTING MEMBERS TO THE PLANNING AND ZONING COMMISSION AND BOARD OF ADJUSTMENT

Mayor Donnelly reported that two people had applied for appointment to the Planning and Zoning Commission. Linda Blesch, 110 Tanglewood and Wayne Atkins, 120 Hawk Crest Lane submitted applications for appointment.

Motion Minassian, second Durbin to accept and appoint Ms. Blesch and Mr. Atkins as alternates to the Planning and Zoning Commission

AYE: Minassian, Nelson, Wills, Durbin, Gruenloh,
NAY: None

MOTION CARRIED UNANIMOUSLY

Mayor Donnelly also recommended that Joe Rodriguez be appointed as first alternate to the Board of Adjustments.

Motion Minassian, second Nelson to appoint Joe Rodriguez to the Board of Adjustments

AYE: Nelson, Gruenloh, Minassian, Wills, Durbin,
NAY: None

MOTION CARRIED UNANIMOUSLY

10. DISCUSSION, CONSIDERATION AND ACTION ON THE TOWN OF DOUBLE OAK'S PARTICIPATION IN THE TxDOT GREEN RIBBON FUND GRANT PROGRAM AND/OR LANDSCAPING AND IRRIGATION ALONG FM-407 AT DOUBLE OAK

NO ACTION TAKEN ON THIS ITEM

11. CITIZENS COMMENTS

None

12. COUNCIL – STAFF ANNOUNCEMENTS AND COMMENTS:

- National Night Out Tuesday October 4th 6:00 p.m. – 9:00 p.m. J. B. Wright Park
- Town Hall will be an early voting and Election Day voting site

13. ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 7:51 p.m.

Assistant Town Secretary

Mayor