

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. November 6, 2017 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Ted Gruenloh	Mayor Pro-Tem
Andrew Wills	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Stacie Stoechner	Council Member

Scott Whisenhunt, Council Member was absent. Also in attendance were Police Chief Derrick Watson, Director of Public Works Charlie Wright and Eileen Kennedy, Assistant Town Secretary.

Mayor Donnelly called the meeting to order at 7:01 p.m.

Deputy Mayor Pro Tem Andrew Wills gave the invocation.

Council member Anita Nelson led the pledges to the flags.

After the pledges, the Mayor asked for a moment of silence for the shooting near San Antonio.

Mayor Donnelly read a resolution recognizing Municipal Courts Week. He also recognized Double Oak Police Officer Brian Shults on his 10 year anniversary. The Mayor also recognized Charlie Wright for his 14 years of service to the town.

II. CONSENT AGENDA

1. CONSIDERATION AND ACTION ON THE MINUTES OF OCTOBER 2, 2017
2. CONSIDERATION AND ACTION ON THE MINUTES OF OCTOBER 16, 2017
3. 2017-2018 FUJITSU SCANNER EXTENDED SERVICE AGREEMENT IN THE AMOUNT OF \$1,695.00

Motion Wills, second Gruenloh to approve the consent agenda

AYE: Wills, Gruenloh, Nelson, Stoechner
NAY: None

MOTION CARRIED UNANIMOUSLY

III. CITIZENS COMMENTS

None

IV. MAYOR, COUNCIL MEMBERS AND STAFF REPORTS

4. Mayor and Council - None
5. Public Works and Code Enforcement-Public Works Director Charlie Wright had nothing to report regarding Code Enforcement. Mr. Wright reported the leveling up project on Kings Road had some equipment failure. The crack sealing was complete.
6. Administration – Assistant Town Secretary Eileen Kennedy mentioned Town Hall will be a polling site for the November 7 general election. Ms. Kennedy also reported that Carl Deaton, the town’s auditor, is currently conducting the annual audit.
7. Public Safety – Chief Derrick reported on two active warrants the DOPD is working on. Chief Watson and Kathy Heimerdinger, DOVFD, were recipients of the Rotary Vocational Service Excellence Award of Flower Mound.

V. NEW BUSINESS AGENDA (CONSIDERATION AND ACTION):

8. REPORT ON FUTURE WAKETON ROAD WIDENING AND DRAINAGE PROJECT

Jay Reissig, Halff and Associates gave an update on the Waketon Road widening and drainage project. According to Mr. Reissig, the plans are 90% complete and 100% for construction purposes but some drainage items still need resolution.. There will be a hiking and biking trail on the south side of Waketon Road with a four foot sidewalk on the north side. Everything is ready to go for a public open house on the project.

9. DISCUSSION, CONSIDERATION AND ACTION ON AUTHORIZING EXPENDITURE OF FUNDS FOR THE PURCHASE AND EQUIPMENT OF A FORD POLICE INTERCEPTOR UTILITY VEHICLE IN AMOUNT NOT TO EXCEED \$39,000

Police Chief Derrick Watson commented that we would purchase the vehicle under Tarrant County’s 2016 contract with Sam Pack Ford. Deputy Mayor Pro Tem Wills asked he should check with other dealerships for a lower price.

Motion Gruenloh, Nelson second to approve the purchase and equipment of a Ford police Interceptor utility vehicle in the amount not to exceed \$39,000..

AYE: Stoechner, Wills, Gruenloh, Nelson
NAY: None

MOTION CARRIED UNANIMOUSLY

10. DISCUSSION, CONSIDERATION AND ACTION ON AUTHORIZING EXPENDITURE OF FUNDS FOR STREET SIGNS

Public Works Director Charlie Wright reported there are 69 signs left without the new Double Oak logo on them and would take up to \$2,000 to replace the old signs.

Motion Wills, second Nelson to authorize the expenditure of funds to replace street signs in an amount not to exceed \$2,000.

AYE: Gruenloh, Nelson, Wills, Stoechner
NAY: None

MOTION CARRIED UNANIMOUSLY

11. DISCUSSION, CONSIDERATION AND ACTION ON QUOTE FROM 1-2-Tree

The quote from 1-2-Tree was at each council members chair*

Motion Nelson, second Wills to approve the quote from 1-2-Tree for tree removal and trim back on Tanglewood and Cedarcrest in an amount not to exceed \$4,000.

AYE: Nelson, Wills, Stoechner, Gruenloh
NAY: None

MOTION CARRIED UNANIMOUSLY

12. DISCUSSION, CONSIDERATION AND ACTION ON CASTING THREE VOTES FOR THE DENTON CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS

Motion Wills, Nelson second to cast two votes for Mike Hasset and one vote for Charles Stafford from the town to serve on the Board of Directors of Denton Central Appraisal District.

AYE: Nelson, Gruenloh, Wills, Stoechner
NAY: None

MOTION CARRIED UNANIMOUSLY

13. DISCUSSION, CONSIDERATION AND ACTION ON REPORT FROM THE INVESTMENT COMMITTEE

Town Treasurer and Mayor Pro Tem Gruenloh went over the Investment Report that was in the agenda packet. Deputy Mayor Pro Tem Wills ask that we go out for RFP's for

* copy attached and made a part of these minutes

banking. Assistant Town Secretary Eileen Kennedy said that, in the past, we received no responses other than from our current bank but that we would try again.

Motion Nelson, second Wills to accept the Investment Report as presented

AYE: Wills, Stoechner, Gruenloh, Nelson
NAY: None

MOTION CARRIED UNANIMOUSLY

14. DISCUSSION, CONSIDERATION AND ACTION ON COUNCIL LIAISON APPOINTMENTS AND STANDING COMMITTEES

Deputy Mayor Pro Tem Wills asked to be the liaison to the Roads & Drainage, Board of Adjustment, and Planning & Zoning committees. Council member's Nelson and Gruenloh asked to stay on the committees they currently serve as liaison.

15. DISCUSSION, CONSIDERATION AND ACTION ON UTILIZATION OF FACEBOOK LIVE FOR COUNCIL MEETINGS

Deputy Mayor Pro Tem Wills talked about the utilization of technology and how intimidating is for the public to attend council meetings. He said the use technology can give our citizens better access to their elected officials. Facebook Live is new and bears no cost. Mr. Wills said he has met with officials of the Town of Flower Mound and they have embraced this technology. Mr. Wills also said that Flower Mounds audience participation in Facebook Live has been overwhelming. Facebook Live would be a live broadcast of the council meetings and anyone could go to the town's Facebook page and watch the meetings. Mr. Wills asked the council to think about this and to study the ability to get more information out to our residents.

Mayor Pro Tem Gruenloh suggested we should make recordings of meetings available on the website and Double Oak Next Door.

No action taken at this time.

16. CITIZENS COMMENTS

None

17. COUNCIL – STAFF ANNOUNCEMENTS AND COMMENTS:

- Public Works Director Charlie Wright will have his 14th anniversary with the Town of Double Oak on November 4

- Tuesday, November 7 is Election Day – polls are open from 7:00a until 7:00p
- Town Hall will be closed Friday, November 10 in observance of Veterans Day
- Officer Brian Shults will have his 10th anniversary with the Town of Double Oak on November 12
- Double Oak Women’s Club annual auction will be Monday, November 13, 2017 from 6:45 p.m. to 10:00 p.m.
- Detective Clint Murphy will have his 3rd anniversary with the Town of Double Oak on November 25

Council member Stoehner announced the DOWC received approval to purchase a picnic table for the John B. Wright Park as well as a portable light.

11. ADJOURNMENT

With no further business to come before the council, meeting adjourned at 8:53 p.m.

Assistant Town Secretary

Mayor