

STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. December 4, 2017 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Ted Gruenloh	Mayor Pro-Tem
Andrew Wills	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Stacie Stoechner	Council Member

Scott Whisenhunt, Council Member was absent. Also in attendance were Police Chief Derrick Watson, Director of Public Works Charlie Wright and Eileen Kennedy, Assistant Town Secretary.

Mayor Donnelly called the meeting to order at 7:03 p.m.

Deputy Mayor Pro Tem Andrew Wills gave the invocation.

Mayor Pro-Tem Ted Gruenloh led the pledges to the flags.

## II. CONSENT AGENDA

### 1. CONSIDERATION AND ACTION ON THE MINUTES OF NOVEMBER 6, 2017

Deputy Mayor Pro-Tem Wills asked that this item be pulled from the Consent Agenda.

### 2. CONSIDERATION AND ACTION ON THE MINUTES OF OCTOBER 16, 2017

### 3. 2017-2018 FUJITSU SCANNER EXTENDED SERVICE AGREEMENT IN THE AMOUNT OF \$1,695.00

Motion Gruenloh, second Nelson to approve items 2. and 3. on the consent agenda.

AYE: Wills, Gruenloh, Nelson, Stoechner  
NAY: None

### MOTION CARRIED UNANIMOUSLY

Deputy Mayor Pro-Tem Wills asked that clarification be made to item 15. of the minutes from November 6, 2017. "Mr. Wills also said that Flower Mounds audience participation in Facebook Live has been overwhelming." Minutes should had read "**Viewership** has been overwhelming."

Motion Wills, second Stoechner to approve item 1. on the consent agenda as corrected.

AYE: Wills, Gruenloh, Nelson, Stoechner  
NAY: None

MOTION CARRIED UNANIMOUSLY

III. CITIZENS COMMENTS

Mayor Donnelly moved item 7. out of the agenda order.

7. DISCUSSION, CONSIDERATION, REPORT AND ACTION ON ALL MATTERS RELATED TO THE CONTRACT BETWEEN DOUBLE OAK AND WASTE MANAGEMENT (INCLUDING NOTIFICATION OF 1.47% CPI RATE INCREASE WHICH IS AN INCREASE OF \$.26 CENTS PER MONTH EFFECTIVE 01-01-18, CUSTOMER SERVICE OPERATIONS REPORT, AUTOMATION OF SERVICE ROUTE VEHICLES)

T. J. Gilmore, Public Sector Solutions Manager with Waste Management explained the CPI rate increase which is allowed per the contract between the Town and Waste Management. Mr. Gilmore also reported on the ASL (Automatic Side Load) testing. He then touched on the annual report.\* Deputy Mayor Pro Tem Wills stated he was disturbed that numbers were down in recycling and feels more public education is needed. Mayor Pro Tem Gruenloh said he would be interested in seeing numbers for other towns with regards to recycling.

IV. MAYOR, COUNCIL MEMBERS AND STAFF REPORTS

3. Mayor and Council - None
6. Public Safety – Chief Watson said a person arrested for burglary in Double Oak has been indicted in Dallas county and would be going back to TDC on a parole violation. Chief Watson reported the purchase proposal of the Ford Explorer is on a wait and see status. January 4<sup>th</sup> at 10:00 a.m. Chief Watson and any other interested persons will meet with our IT provider to discuss the server project.
4. Public Works and Code Enforcement-Public Works Director Charlie Wright had nothing to report on Code Enforcement. Mr. Wright stated that Peachtree Paving will start December 5<sup>th</sup> or 6<sup>th</sup> (weather permitting) paving Kings Road. Mayor Donnelly announced the Town will holding an open house on December 11<sup>th</sup> for information and comments on the Waketon Road Widening and Drainage Project.

Gary Garrett, 120 Trailing Oaks, asked for an update on Waketon Road on the Flower Mound side. Mayor Donnelly responded that utilization of Waketon Road has been pushed to the first quarter 2018.

\* copy attached and made a part of these minutes

5. Administration-Assistant Town Secretary Eileen Kennedy reported the first posting of the upcoming general election will be on December 14<sup>th</sup> which is 30 days before the first day to file for candidacy. Filing is January 17<sup>th</sup> to February 16<sup>th</sup>. Ms. Kennedy also stated she will be attending the TMCCP Election Law Seminar January 24-26, 2018.

V. NEW BUSINESS AGENDA (CONSIDERATION AND ACTION):

8. DISCUSSION, CONSIDERATION AND ACTION ON COUNCIL LIAISON APPOINTMENTS AND STANDING COMMITTEES

Since Council member Whisenhunt is absent, the consensus was to wait on appointments.

No action

9. DISCUSSION, CONSIDERATION AND ACTION ON UTILIZATION OF FACEBOOK LIVE FOR COUNCIL MEETINGS

Deputy Mayor Pro Tem Wills reported he was still working on the question of open record requests and record retention. Mr. Wills commented on concerns dealing with public comments and undue burden on staff. Mr. Wills went back to June and looked at data from Flower Mound. There was an average of 32 comments per meeting and over half required no response. Mr. Wills said there are different ways to mitigate comments and answers.

Mr. Wills then asked if council is interested in pursuing Facebook Live. Council member Anita Nelson asked how viewer questions on Facebook Live are monitored and if someone had to watch the live feed during the feed. Mr. Wills said no.

Mayor Pro Tem Gruenloh and Council member Stoehner commented we need to keep moving on the possibility of using Facebook Live. Council member Nelson wants more details worked out.

Deputy Mayor Pro Tem Wills asked for this item be on future agendas but skip the December 18<sup>th</sup> meeting.

10. RECEIVE DIRECTION FROM TOWN COUNCIL ON PROCESS TO FILL A VACANCY ON A TOWN BOARD AND COMMISSION

Mayor Donnelly asked council which direction to go in filling the vacant alternate position on the Planning and Zoning Commission. Council member Nelson suggested we take more applications. Deputy Mayor Pro Tem Wills agreed with Ms. Nelson and suggested staff email or phone the current applicants to see if still interested in the position, open the process up to any new applications, and have the applicants meet with council at the January 16, 2018 meeting. The deadline to accept applications was set for January 5, 2018.

11. CITIZENS COMMENTS

Gary Goodman, 131 Trailing Oaks Dr, asked if we considered surveying the citizens to see if there is any interest in Facebook Live.

12. COUNCIL – STAFF ANNOUNCEMENTS AND COMMENTS:

- DOUBLE OAK CHRISTMAS TREE LIGHTING AT 6:00 PM MONDAY DECEMBER 4
- DOVFD SANTA COMES TO TOWN ON SUNDAY, DECEMBER 10 STARTING AT NOON
- WAKETON ROAD WIDENING & DRAINAGE IMPROVEMENT PROJECT OPEN HOUSE IS MONDAY, DECEMBER 11 FROM 5:30-7:30

13. ADJOURNMENT

With no further business to come before the council, meeting adjourned at 7:58 p.m.

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Assistant Town Secretary

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Mayor