

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. January 16, 2018 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Ted Gruenloh	Mayor Pro-Tem
Anita Nelson	Council Member
Andrew Wills	Deputy Mayor Pro-Tem
Scott Whisenhunt	Council Member
Stacie Stoechner	Council Member

Mayor Donnelly was absent. Also in attendance were Police Chief Derrick Watson, Town Secretary Charlotte Allen, and Assistant Town Secretary Eileen Kennedy

Mayor Pro-Tem Gruenloh called the meeting to order at 7:00 p.m.

Deputy Mayor Pro-Tem Wills gave the invocation.

Council Member Stoechner led the pledge of allegiance.

Agenda items #10 and #11 were moved forward in the agenda order.

10. PUBLIC HEARING TO CONSIDER AND ACT UPON A REQUEST FROM TIM HOUSE TO REPLAT 6.09 ACRES OUT OF BBB & CRR CO. SURVEY A- 152 TRACT 1, INTO TWO LOTS (1.57 AND 4.51 ACRE LOTS). THE PROPERTY IS LOCATED AT 240 MCMAKIN ROAD

Mayor Pro-Tem Gruenloh opened the public hearing at 7:02

Mr. Tim House, the petitioner, spoke in favor.

Mayor Pro-Tem Gruenloh closed the public hearing at 7:04 p.m.

11. DISCUSSION, CONSIDERATION AND ACTION ON A REQUEST FROM TIM HOUSE TO REPLAT 6.09 ACRES OUT OF BBB & CRR CO. SURVEY A- 152 TRACT 1, INTO TWO LOTS (1.57 AND 4.51 ACRE LOTS). THE PROPERTY IS LOCATED AT 240 MCMAKIN ROAD

Dr. Gary Goodman, Chairman of the Planning and Zoning Commission reported:

- Traffic was a small issue
- The P&Z recommended approval

Wills motion, Whisenhunt second to approve the request to replat 6.09 acres out of BBB & CRR Co. Survey A- 152 tract 1, into two lots (1.57 and 4.51 acre lots) located at 240 McMakin Road

AYE: Whisenhunt, Nelson, Wills, Stoechner, Gruenloh
NAY: None

MOTION CARRIED UNANIMOUSLY

Mayor Pro-Tem Gruenloh moved agenda item 15 forward in the agenda order.

15. DISCUSSION, CONSIDERATION AND ACTION ON TOWN HALL
SERVER PROJECT

Police Chief Watson reported:

- This item had been approved in last year's budget
- It would be necessary to re-cable the building
- More costs would come in the future

Mr. Lee Wise, representing Datamax, went through the materials in the agenda packet back-up and was available to answer any Council questions.

Nelson motion, Stoechner second to approve the server project as presented in an amount not to exceed \$29,000

AYE: Whisenhunt, Wills Gruenloh, Nelson, Stoechner
NAY: None

MOTION CARRIED UNANIMOUSLY

Citizens Comments was moved forward in the agenda order.

III. CITIZENS COMMENTS

Mr. Dick Cook., 170 Oak Trail, commented:

- He was in support of Mr. Jim Carter in the County Precinct Commissioners Primary election as Mr. Carter had been a friend to Double Oak

Mr. Gary Garrett, 120 Trailing Oaks, commented:

- He was also voicing his support for Jim Carter

Mr. Keith McDaniel, 111 West Carruth, commented:

- The Board of Adjustment had held a meeting were a discussion was held on Section 11-5 (2) Ranch Estates, (in the zoning ordinance) regarding door size for front facing doors
- The maximum width for doors is 12' x 14'

- Discussion was held on whether that ordinance needed to be reviewed to see if that better fits if the door actually matches what you have on your house - like a standard 16' do

The Council returned to the agenda order:

II. CONSENT AGENDA

1. Approval of Police uniform purchases in the amount of \$2136.71
2. Approval of a Resolution Adopting the Terms of the HGAC Buy Interlocal Contract for Cooperative Purchasing
3. Approval of a Resolution Adopting the Interlocal Participation Agreement for the Goodbuy Purchasing Cooperative Operated by the Education Service Center, Region 2, a State agency
4. Approval of a Resolution Approving an Interlocal Agreement with the Tarrant County Cooperative Purchasing Program

Nelson motion, Whisenhunt second to approve the Consent Agenda items 1 – 4

AYE: Gruenloh, Whisenhunt, Nelson, Wills Stoehner
NAY: None

MOTION CARRIED UNANIMOUSLY

IV. MAYOR, COUNCIL MEMBERS AND STAFF REPORTS:

5. Mayor and Council
6. Public Works and Code Enforcement
7. Administration
8. Public Safety
9. Road and Drainage Committee

8. Police Chief Watson went over his Fourth Quarter Staff Report*
9. Chairman of the Road and Drainage Committee Dr. Goodman reported:
 - A list had been made of 5 roads to be looked at and rate as far as over-lays or re-construction and another list of roads as far as crack-sealing
 - The committee was to look and rate roads as 1st, 2nd, 3rd, etc.

V. NEW BUSINESS AGENDA (CONSIDERATION AND ACTION):

1. INTRODUCTIONS AND INTERVIEWS WITH PLANNING AND ZONING APPLICANTS TO FILL A VACANCY ON THE COMMISSION

Mayor Pro-Tem Gruenloh brought the applicants for the Alternate position on the P&Z forward in alphabetical order.

*A copy of this report is attached to and made a part of these minutes
Mr. Tim Bologna, 380 Oak Trail Drive, stated:

- There was a large amount of development currently in Flower Mound and some in Double Oak
- He wanted to get involved in the process and be part of the solution
- His interest was trying to balance the landowner's rights with the desire of the citizens to make this a more desirable place to live

Mayor Pro-Tem Gruenloh stated next was Ms. Barb Dahlstrom.

Ms. Barb Dahlstrom, 135 Maple Leaf Drive, stated:

- They were relatively new to Double Oak and this interested her
- She had initially thought the Board of Adjustment might be better for her as a new comer
- This was an opportunity to use her skill-set

Mayor Pro-Tem Gruenloh stated next was Mr. Andrew Weaver.

Mr. Mr. Andrew Weaver, 203 North Hill Court, stated:

- He had been a resident of Double Oak for 3 ½ years
- He previously was a career military officer and his last assignment was commander of a military base of 25,000 - responsible for 5,000 people who ran that base
- His responsibilities were the budget and roads

13. DISCUSSION, CONSIDERATION AND ACTION TO FILL A VACANCY ON THE PLANNING AND ZONING COMMISSION

Whisenhunt motion, Stoechner second to appoint Andrew Weaver to fill a vacancy on the Planning and Zoning Commission

AYE: Nelson, Gruenloh, Stoechner, Wills, Whisenhunt
NAY: None

MOTION CARRIED UNANIMOUSLY

14. DISCUSSION, CONSIDERATION AND ACTION ON AN ORDINANCE ORDERING A GENERAL ELECTION TO BE HELD ON MAY 5, 2018 FOR THE PURPOSE OF ELECTING THREE TOWN COUNCIL MEMBERS, AND ORDERING A SPECIAL ELECTION TO ELECT ONE TOWN COUNCILMEMBER TO FILL A VACANCY IN OFFICE TO SERVE FOR THE REMAINDER OF THE UNEXPIRED TERM OF OFFICE

Wills motion, Nelson second to approve the ordinance

AYE: Whisenhunt, Nelson, Wills, Stoechner, Gruenloh
NAY: None

MOTION CARRIED UNANIMOUSLY

16. RECEIVE A REPORT ON THE WAKETON ROAD IMPROVEMENT PROJECT

THIS ITEM WAS PASSED IN THE AGENDA ORDER

17. DISCUSSION, CONSIDERATION AND ACTION ON COUNCIL LIAISON APPOINTMENTS AND STANDING COMMITTEES

Council Member Nelson asked to be added as liaison to the Police Department
Council Member Stoechner asked to be added as liaison to the Planning and Zoning Commission

18. DISCUSSION, CONSIDERATION AND ACTION ON UTILIZATION OF FACEBOOK LIVE FOR COUNCIL MEETINGS

Deputy Mayor Pro-Tem Wills stated:

- He had not connected with Argyle Mayor Moser to garner some real-life experience data on this issue
- The whole premise of this was an easy thing to do - it helps engage citizens who may not be able to attend a Council meeting in person
- He would bring the item back at a later date

19. CITIZENS COMMENTS

Ms. Ginger Brittain, King Road, commented:

- She wished there were more opportunities for people to volunteer

- She was concerned that some board/commission members were not aware of the ordinances and their duties and powers

20. COUNCIL – STAFF ANNOUNCEMENTS AND COMMENTS:

Mayor Pro-Tem Gruenloh announced:

- Congratulations to the Double Oak Women's Club on their annual auction which raised \$7,000 for the DOVFD
- Administrative Town Clerk Lynn Jones will have her 4-year anniversary with the Town of Double Oak on January 20
- A general election will be held on May 5, 2018 to elect three (3) council members to serve 2-year terms and a special election to elect one (1) council member to serve the remaining 1 year of an unexpired term of office.
- The first date to file for candidacy is January 17 and the last day to file is February 16. Candidate packets are available at Town Hall.

Assistant Town Secretary Eileen Kennedy announced:

- The Board of Adjustment had met and selected Phyllis Meyerson as Chair and Claire Garlick as Vice-Chair
- The P&Z selected Dr. Goodman as Chairman and Niels Martin as Vice-Chair

Council Member Stoechner asked if there was a need in the community but no committee to address that need, maybe Council could consider ways to get people involved who want to serve the town.

21. ADJOURNMENT

Nelson motion, Whisenhunt second to adjourn.

MOTION CARRIED UNANIMOUSLY

With no further business to come before the Council, the meeting was adjourned at 8:36 p.m.

Town Secretary

Mayor Pro-Tem

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